# TRCC Meeting Minutes

Wednesday, October 24, 2018

Introductions

Budget Update - The budget for the following projects has been approved.

    AOT Crash Data Reporting System 150,000

    SIREN 207,721

    Model Inventory Collection (Intersection) 179,000

    DPS E-Citation Implementation 505,140

    Traffic Records Consultant 65,000

    Department of Liquor Control – DUI Data Integration 17,360

    Total $1,124,221

Contractor RFP Update

    As was previously stated, the RFP was advertised, LexisNexis was picked as the vendor.  However, through negotiations we could not come to agreement.

    Currently, we are trying again.  The RFP is due to go out soon.  It will be posted for 30 days.

    Will send to 5 or 6 companies to see if we can get more bids.

Project Updates

- Crash
    - Assisted with crash class at the Vermont Police Academy
    - Attended the Traffic Records Forum in Milwaukee, WI
    - Testing the new Diagram Tool in Web Crash.  I am unable to test it, but we are also adding Rhode Island to the Message Switch with the updates.  Next steps are updating the crash form.
- SIREN
    - Attended the EMS Annual Conference.
    - Beginning to draft year-end reports for 2018 data briefs.
    - Continuing to onboard First Response agencies into SIREN
    - Multiple meetings with VDH IT working towards an external-facing data dashboard using Microsoft PowerBI.
    - NGA Learning Lab on Traffic Safety
        - Continue to meet on a monthly basis with cohort from NGA Learning Lab both by phone and in-person.
        - Team created a "white paper"/infographic and an electronic survey that was emailed to stakeholders to do an inventory of existing databases or data sources that can contribute to our traffic safety efforts.
    - Created a weekly surveillance report in SIREN to look at MVC's relating to ETOH and/or drug-use. Next step is to compare against historical EMS data to analyze if there are any trends.
    - Presented two topics at the annual VT EMS Conference, including documentation best practices and importance of accurate and timely EMS documentation.
    - Hiring 6 new positions, 2 have left.
- DPS E-Citation Implementation
    - Understand that they need funding options going forward.
        - Ask legislature for funding source OR
        - Ask police departments to come up with money for the program
    - Deputy Commissioner Herrick has been advocating to go to legislature for the funding

- The budget meeting is next week with the commission with budget & finance
- Judicial Bureau plans to roll out a new ticket statewide when they go live with the case management system.  It's not clear when this will happen yet.  Judicial to provide a copy of ticket to DPS.
- Jim - Paper distribution for e-ticket - changed terminology through contract so this will not be a problem going forward.

- Department of Liquor Control – DUI Data Integration
  - Scope of work is done.
  - Will be meeting with Amanda Bolduc to get started on this project soon.
- Model Inventory Collection (Intersection)
  - Received the first batch of intersection data from the consultant on Sept 30th.
  - Hope to start integrating into Safety Analyst.
- Future TRCC Meetings
  - With Vtrans slowly moving out of National Life, we would like to explore other options for locations of these meetings.
  - Suggestion to use the Dill Building near the airport.
- Special Topic: Traffic Records Forum, Milwaukee, WI
  - Jim did a presentation on the forum and the crash test we went to while there.
- Next Meeting: January 16th at Dill Building in Berlin.